



OFFICE OF THE CHANCELLOR

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POSITION DESCRIPTION

Vice Chancellor Information Technology

The Vice Chancellor for Information Technology provides the dynamic leadership and vision necessary to assure effective and strategic management of campus information and educational technology, and information and cyber-infrastructure security areas. The incumbent works closely with other senior campus academic and administrative leaders to evaluate, plan, finance, and deliver technology across the campus computing and communication environment in support of the University of California, Santa Cruz's academic mission of teaching, research, and public service.

Reporting to the Chancellor, the Vice Chancellor for Information Technology (VCIT) is responsible for oversight of information technology and cybersecurity. The information technology division designs, builds, operates and supports technology solutions and services supporting the UCSC community. Information security manages cybersecurity risk to systems, people, assets, data, and capabilities.

As a senior leader for UC Santa Cruz, the VCIT identifies important business and risks and risk trends for campus consideration and develops, recommends, and implements appropriate campus responses to those risks and trends. They participate in various campus bodies, including the Chancellor's Cabinet, providing expertise and thought partnership. They also provide leadership to various governance and advisory groups on behalf of the Chancellor or Campus Provost/Executive Vice Chancellor. In addition, the VCIT serves as the Cyber-risk Responsible Executive for the UC Santa Cruz campus.

Responsibilities

- Serve as a senior advisor to the Chancellor on a wide range of issues including long range planning and development of administrative programs, organizations and structures that support the education, research and public service mission of the University and on a range of matters related to cybersecurity and data privacy.
- Provide the data, technology, and cybersecurity support services necessary for teaching, learning, working, and research.
- Represent UCSC at the University of California Information Technology Leadership Council meetings and other systemwide committees on information technology services, policy, and direction.
- Maximize University of California Office of the President (UCOP) support for campus initiatives and programs and assist in coordinating shared services across the University of California system.

- Represent the campus to government, professional, higher-education, and community organizations dealing with technology services, programs, and policies.
- Maintain close working relationships with and seek input from UCSC stakeholders - faculty, staff, students, and academic and administrative leaders - to understand, shape, and support their information technology needs.
- Develop and maintain a multi-year strategic plan for the University's technology investments that address opportunities and challenges and determine future directions consistent with the University's mission. Operationalize those plans in programs and services, measuring and reporting on progress towards goals and performance against clear standards.
- Manage the IT governance program to promote alignment with stakeholders in a strategic approach to investing in information technology that responsibly stewards the University's resources while advancing its mission.
- Support unified campus technology systems including academic and administrative solutions, campus networks, data centers, identity and access management, and cybersecurity systems.
- Maintain enterprise data management systems including but not limited to financial, human resources and student information systems; develop a long-term plan for their upgrade and/or replacement.
- Maintain an appropriate and comprehensive security program to protect information integrity and privacy; ensure the implementation of campus-specific and system-wide security standards.
- Assist and advise campus units in the selection and acquisition of information technology products and services.
- Oversee the division's operating budget, allocating resources to maximize its contribution to the University's mission; monitor financial and programmatic results through periodic program and financial reports.
- Manage the ITS financial model and budget to maximize the organization's value proposition, enable predictable long-term funding, and provide transparency to stakeholders.
- Ensure that the ITS division staff are challenged and rewarded and that they excel in a dynamic team environment that provides professional development opportunities, inspires individual and collective excellence, and sustains clear measures of performance and accountability.
- Clarify and socialize the division's value to campus constituents.
- Represent the ITS division in consultation with various campus constituencies and committees, and work constructively with the Academic Senate and other shared governance groups.
- Guide the partnership and coordination of services between central and distributed IT units.
- Develop and maintain policies, procedures, programs and standards that advance and support the academic and research goals of the University.
- Develop and maintain strong relationships with the information technology industry and key vendors of related products and services.
- Identify and pursue opportunities for extramural funding for computing and networking resources that will strengthen support for research and scholarship.

Basic qualifications

- An earned baccalaureate or equivalent degree in information technology or related field.
- Leadership and management experience in information technology.
- An understanding of the goals and values of a complex, mission-driven institution and of how information technology investments and services advance the organization's objectives, including how the information technology division supports and enhances teaching, research, and academic support operations.
- Demonstrated excellence in managing, organizing, and supervising to meet goals.
- Knowledge and understanding of budgeting, financial control, and fiscal accountability.
- Experience working with complex policies and procedures to initiate and execute new contracts with various individuals and agencies.
- Experience defining and delivering information technology services.
- Excellent interpersonal skills and effective written and oral communication; ability to communicate with constituents across all levels of the organization as well as with internal and external stakeholders.
- Demonstrated ability to lead effectively in a diverse, mission-driven environment with a variety of different constituencies.
- Ability to analyze and understand the impacts of policies and programs on diverse communities.

Preferred qualifications

- Advanced degree in information technology or a related field.
- Executive level leadership experience.
- Experience with development of external resources such as grants, gifts, or contracts.

Special Conditions of Employment

- Work hours beyond the standard 8:00 a.m. – 5:00 p.m. work day. Travel (inside and outside of normal business hours) required.
- Successful background check.
- Financial disclosure requirements of the California Reform Act of 1974.
- Annual disclosure of outside professional activities.
- Mandatory trainings as required by the University of California.
- Per the Child Abuse and Neglect Reporting Act (CANRA), this position has been identified as a Mandated Reporter. The selected candidate will be required to report known or suspected child abuse or neglect as defined by CANRA and will be required to sign a Statement Acknowledging Requirement to Report Child Abuse prior to commencing employment.

Equal Employment Opportunity/Affirmative Action (EEO/AA) Statement

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status. UC Santa Cruz is committed to

excellence through diversity and strives to establish a climate that welcomes, celebrates, and promotes respect for the contributions of all students and employees. Inquiries regarding the University's equal employment opportunity policies may be directed to:UCSC [Equal Employment Opportunity](#) webpage.